



Little River Band of Ottawa Indians Gaming Commission

Gaming Commission Open Session Report for the Month of February 2025

I. Officers:

Steve Parsons, Chairperson
Debra Davis, Secretary
Mark Jespersen, Commissioner
Alyce Giltz, Commissioner
Joselyn Cabarrubia, Commissioner

II. Activities for the month of February 2025:

1. Regular meeting held on February 4, 2025
2. Regular meeting held on February 11, 2025
3. Regular meeting held on February 25, 2025

III. Concerns/Requests/Comments/Other Approvals:

1. Officer Elections – Steve Parsons (Chairperson) and Mark Jespersen (Secretary)

IV. Raffle Licenses:

1. Large Raffle License – Tight Line for Troops

V. Vendors Approved or Other:

1. Gaming Vendor – Gaming Tickets, Inc.
2. Gaming Vendor – Patriot Gamine & Electronics, Inc.

VI. Attachments (the following documents are attached to this report):

Minutes:

1. January 28, 2025
2. February 4, 2025
3. February 11, 2025

Resolutions:

1. #GC22-0225-02 - Approval of Revised Gaming Commission Employee Licensing Procedure

Orders:


Chairperson


Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
January 28, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:37 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Josclyn Cabarrubia (absent)

Commission Staff: Kelly Maser

Others: Julie Wolfe, Jennifer Ryder

Approval of Open Session Agenda:

****Joselyn Cabarrubia arrived in the meeting at 5:39 p.m.***

a) January 28, 2025

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for January 28, 2025, as submitted.

Seconded by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) January 14, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for January 14, 2025. **Seconded** by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

None

Next Gaming Commission Meeting

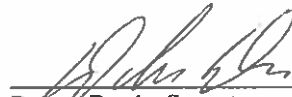
a) February 4, 2025

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the Gaming Commission Meeting at 5:42 p.m. Seconded by M. Jespersen

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,



Debra Davis, Secretary

2-5-25

Date

Items moved to Open Session:

a) Approval of Gaming Vendor License – Gaming Capital Group, LLC

Action: S. Parsons made a motion to postpone this item until further information is received by the Gaming Commission. Seconded by M. Jespersen

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) Approval of Gaming Vendor License – GCG Superior, LLC

Action: S. Parsons made a motion to postpone until further information is received by the Gaming Commission. Seconded by M. Jespersen

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) Approval of Gaming Vendor License – Sports Information Services, Ltd. d/b/a Kambi

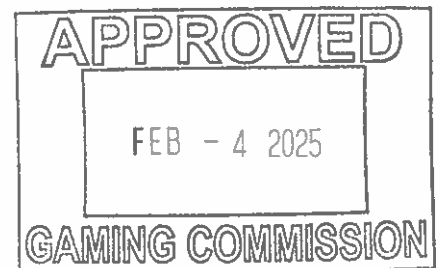
Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for Sports Information Services, Ltd. d/b/a Kambi – license effective date March 10, 2025 – expiration date March 10, 2026. Seconded by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / J. Cabarrubia – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

d) Approval of Gaming Vendor License – Casino Cash Trac, LLC

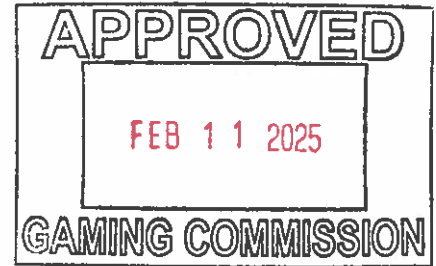
Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for Casino Cash Trac, LLC – license effective date March 14, 2025 – expiration date March 14, 2026. Seconded by A. Giltz

Roll Call: S. Parsons – Yes / M. Jespersen – Yes / A. Giltz – Yes / D. Davis – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
February 4, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:37 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joselyn Cabarrubia

Commission Staff: Kelly Maser

Others: Julie Wolfe, Lee Iverson, Jennifer Ryder

Approval of Open Session Agenda:

a) February 4, 2025

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for February 4, 2025, as submitted.

Seconded by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) January 28, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for January 28, 2025. **Seconded by A. Giltz**

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

a) Approval of Revised Gaming Commission Regulation– Chapter 6 – Gaming Vendor Licensing

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC25-0204-01 approval of revised Gaming Commission Regulation – Chapter 6 – Gaming Vendor Licensing. **Seconded by A. Giltz**

Roll Call: J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Discussion Period:

None

Next Gaming Commission Meeting

a) February 11, 2025

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Gaming Open Session portion of the Gaming Commission Meeting at 6:06 p.m. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / D. Davis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

2-13-25
Date

Items moved to Open Session:

a) Approval of Gaming Vendor License – Gaming Capital Group, LLC

Action: S. Parsons made a motion to postpone this item until further information is received by the Gaming Commission. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) Approval of Gaming Vendor License – GCG Superior, LLC

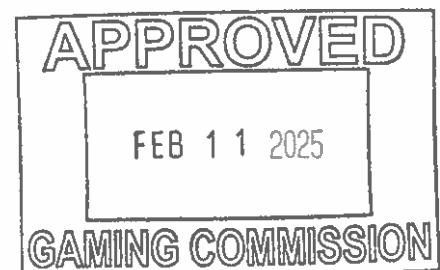
Action: S. Parsons made a motion to postpone until further information is received by the Gaming Commission. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) Approval of Gaming Vendor License – Patriot Gaming & Electronics, Inc.

Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for Patriot Gaming & Electronics, Inc. – license effective date April 14, 2025 – expiration date April 14, 2026. **Seconded by M. Jespersen**

Roll Call: M. Jespersen – Yes / D. Davis – Yes / J. Cabarrubia – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**





**Little River Band of Ottawa Indians
Gaming Commission**

2840 Orchard Hwy., Suite "A"
Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC25-0204-01

*Approval of Revised Gaming Commission Regulation #R400-04:GC-06 – Chapter 6 –
Gaming Vendor Licensing*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures of the Gaming Commission and its staff; and

WHEREAS, Gaming Commission Regulation #R400-04:GC-06 – Chapter 6 – Gaming Vendor Licensing was revised to better serve the regulatory function of the Gaming Commission and specifically moving the renewal process for vendors from annually to every two years; and

WHEREAS, all 2025 vendor licenses approved by the Gaming Commission on or after January 7, 2025 will reflect the change upon acceptance by the Tribal Council; and

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves the revised Gaming Commission Regulation – Chapter 6 – Gaming Vendor Licensing.

Certificate of Adoption

I, Debra Davis, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on February 4, 2025 by a vote of 5 in favor, ___ opposed, and ___ abstentions and ___ absent. This resolution has not been amended or rescinded in any way.

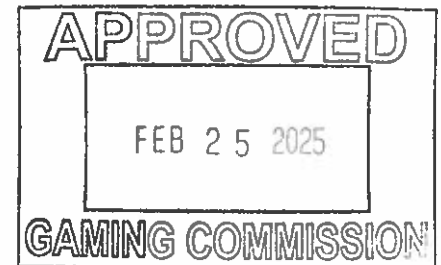
Attest:


Debra Davis, Secretary

Distribution: Commission Records
Tribal Council Liaison

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
February 11, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 6:11 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis (absent), Mark Jespersen, Josclynn Cabarrubia
Commission Staff: Kelly Maser
Others: Jennifer Ryder

Approval of Open Session Agenda:

a) February 11, 2025

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for February 11, 2025, as submitted. **Seconded by M. Jespersen**

Roll Call: M. Jespersen – Yes / D. Davis – Absent / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) February 4, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for February 4, 2025. **Seconded by A. Giltz**

Roll Call: D. Davis – Absent / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

a) Gaming Commissioner Officer Elections

Action: M. Jespersen made a motion to nominate Steve Parsons as Chairperson. **Seconded by A. Giltz**

****Nomination was accepted by Steve Parsons.**

Roll Call: S. Parsons – Abstain / A. Giltz – Yes / J. Cabarrubia – Yes / D. Davis – Absent / M. Jespersen – Yes / 3-Yes, 0-No, 1-Abstain, 1-Absent. **MOTION CARRIED**

***Julie Wolfe arrived in the meeting at 6:15 p.m.**

Action: J. Cabarrubia made a motion to nominate Mark Jespersen as Secretary. **Seconded by A. Giltz**

****Nomination was accepted by Mark Jespersen**

Roll Call: J. Cabarrubia – Yes / M. Jespersen – Abstain / D. Davis – Absent / S. Parsons – Yes / A. Giltz – Yes / 3-Yes, 0-No, 1-Abstain, 1-Absent. **MOTION CARRIED**

Discussion Period:

- a) Sault Ste. Marie Tribe cyber attack
- b) Resignation of LRRCR Director of Finance
- c) Licensing Roundtable (Nottawaseppi Huron Band of Potawatomi host)

Next Gaming Commission Meeting


- a) February 18, 2025

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Gaming Open Session portion of the Gaming Commission Meeting at 6:26 p.m. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / D. Davis – Absent / M. Jespersen – Yes / 4-Yes, 0-No, 0-Absain, 1-Absent. **MOTION CARRIED**

Submitted by,



Mark Jespersen, Secretary Date

Items moved to Open Session:

- a) Approval of Gaming Vendor License – Gaming Capital Group, LLC

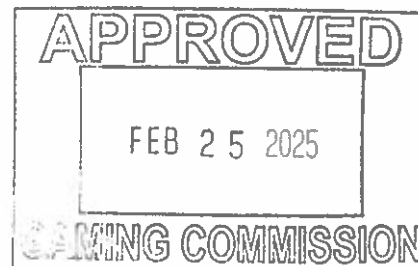
Action: S. Parsons made a motion to postpone this item until further information is received by the Gaming Commission. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Absent / 4-Yes, 0-No, 0-Absain, 1-Absent. **MOTION CARRIED**

- b) Approval of Gaming Vendor License – GCG Superior, LLC

Action: S. Parsons made a motion to postpone until further information is received by the Gaming Commission. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Absent / 4-Yes, 0-No, 0-Absain, 1-Absent. **MOTION CARRIED**





Little River Band of Ottawa Indians
Gaming Commission
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Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC25-0225-02

Approval of Revised Gaming Commission Employee Licensing Procedure

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally-licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures of the Gaming Commission and its staff; and

WHEREAS, it was necessary for the Gaming Commission to revise the Employee Licensing Procedure to incorporate language related to Criminal History Record Information (CHRI) that ensures compliance with the MOU between the Tribe and the NIGC and also to bring the procedure current in response to the dynamic environment of background investigations.

Gaming Commission Resolution #GC25-0225-02
Approval of Revised Gaming Commission Employee
Licensing Procedure
Page Two

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves the revised Gaming Commission Employee Licensing Procedure.

Certificate of Adoption

I, Mark Jespersen, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on February 25, 2025 by a vote of 5 in favor, 0 opposed, and 0 abstentions and 0 absent. This resolution has not been amended or rescinded in any way.

Attest:



Mark Jespersen, Secretary

Distribution: Commission Records
Tribal Council Liaison