

# Little River Band of Ottawa Indians Gaming Commission

## Gaming Commission Open Session Report for the Month of October 2025

#### I. Officers/Commissioners:

Debra Davis, Chairperson Joselyn Cabarrubia, Secretary Alyce Giltz, Commissioner

#### II. Activities for the month of October 2025:

- 1. Regular meeting held on October 7, 2025
- 2. Regular meeting held on October 21, 2025
- 3. Regular meeting held on October 28, 2025

#### III. Concerns/Requests/Comments/Other Approvals:

#### IV. Raffle Licenses:

#### V. Vendors Approved or Other:

- 1. Gaming Vendor Acres Manufacturing Company
- 2. Gaming Vendor LNW Gaming, Inc. d/b/a Light & Wonder
- 3. Gaming Vendor SUZOHAPP Gaming Solutions, LLC

#### VI. Attachments (the following documents are attached to this report):

#### Minutes:

- 1. September 23, 2025
- 2. October 7, 2025
- 3. October 21, 2025

#### Resolutions:

- Gaming Commission Resolution #GC25-1007-16 Amending the Gaming Commission 2025 Meeting Schedule - Canceling the Meeting of Tuesday, October 14, 2025
- Gaming Commission Resolution #GC25-1021-17 Approval of Gaming Commission Regular Meeting Schedule for 2026
- 3. Gaming Commission Resolution#GC25-1028-18 Approval of Revised Gaming Commission Regulation Chapter 7 Employee (Key and Primary Management Official) Licensing

#### Orders:

Chairperson

Ded

# LITTLE RIVER BAND OF OTTAWA INDIANS GAMING COMMISSION MEETING OPEN SESSION September 23, 2025

Gaming Commission Conference Room 2840 Orchard Highway, Suite A Manistee, MI 49660



Meeting called to order at 5:32 p.m. by Joselyn Cabarrubia (\*no Officer presiding)

#### Present/Roll Call:

Commissioners: Alyce Giltz, Debra Davis, Joscyln Cabarrubia

Commission Staff: Kelly Maser

Others: Lee Ivinson, Connie Waitner, Julie Wolfe

#### Approval of Open Session Agenda:

a) September 23, 2025

Action: J. Cabarrubia made a motion to approve the Open Session Meeting Agenda for September 23, 2025. Seconded by D. Davis

Roll Call: D. Davis - Yes / A. Giltz - Yes / J. Cabarrubia - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### **Approval of Open Session Minutes:**

a) September 16, 2025

Action: J. Cabarrubia made a motion to approve the Open Session Meeting Minutes for September 16, 2025. Seconded by D. Davis

Roll Call: D. Davis - Yes / J. Cabarrubia - Yes / A. Giltz - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### **Old Business:**

None

#### **New Business:**

a) Gaming Commissioner Officer Elections

Action: J. Cabarrubia made a motion to nominate Deb Davis for Chairperson. Seconded by D. Davis
\*\*Nomination was accepted by Debra Davis

Roll Call: A. Giltz - Yes / J. Cabarrubia - Yes / D. Davis - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Action: D. Davis made a motion to nominate Joscyln as Secretary. Seconded by A. Giltz

\*\*Nomination was accepted by Joscyln Cabarrubia

Roll Call: J. Cabarrubia – Yes / D. Davis – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### **Discussion Period:**

a) Executive Director provides an update on Gaming Commission Regulation revisions — Chapter 2—Gaming Devices, Equipment, and Supplies. Executive Director advised the revised regulations will be sent to the gaming operation for review by end of week or early next week. Tribal Councilor (liaison) Connie Waitner requested a copy for review as well.

- b) Executive Director provides an update on Gaming Commission Regulation revisions Chapter 11 Tribal Minimum Internal Control Standards. Executive Director advised the revised regulations will be sent to the gaming operation for review by end of week or early next week. Tribal Councilor (liaison) Connie Waitner requested a copy for review as well.
- c) LRCR Director of Compliance thanked the new officers for their commitment to their new important administrative roles.
- d) LRCR Director of Compliance requested email information from the new Chairperson and the new Secretary to obtain required signatures on approved Gaming Commission documents thru DocuSign.

#### **Next Gaming Commission Meeting**

a) October 7, 2025, at 5:30 p.m. unless notified otherwise

#### Adjournment of Open Session:

Action: D. Davis made a motion to adjourn the Open Session portion of the meeting at 6:00 p.m. Seconded by J. Cabarrubia

Roll Call: A. Giltz - Yes / J. Cabarrubia - Yes / D. Davis - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,

Items moved to Open Session:

None





# Little River Band of Ottawa Indians Gaming Commission

2840 Orchard Hwy., Suite "A"
Manistee, MI 49660
Tel: (231) 723-7755 • Fax: (231) 723-7788

# Gaming Commission Resolution #GC25-1007-16

Amending the Gaming Commission's 2025 Meeting Schedule – Canceling the Meeting of Tuesday, October 14, 2025

WHEREAS, the Tribe's status as a federally recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C.§ 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016, which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council created the Commissions Ordinance #04-150-01 which purpose was to create commissions that regulate within a subject or activity to assist the Tribal Council in its legislative responsibilities requires commissions to have two creation documents – an Ordinance and by-laws; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, the Gaming Commission By-Laws were last approved by the Tribal Council on February 12, 2020, by Tribal Council Resolution #20-0212-053; and

Gaming Commission Resolution #GC25-1007-16 Amending the Gaming Commission's 2025 Meeting Schedule

Canceling the Meeting of the Tuesday, October 14, 2025 Page Two

WHEREAS, Article IV – Section 4.01 (c) of the by-laws requires the schedule for regular meetings be amended by resolution of the Gaming Commission; and

WHEREAS, the Gaming Commission approved its 2025 Meeting Schedule on November 5, 2024, and now finds it necessary to amend the meeting schedule by canceling the meeting schedule for Tuesday, October 14, 2025.

NOW THEREFORE IT IS RESOLVED that the Gaming Commission amends its 2025 Meeting Schedule adopted by Gaming Commission Resolution #GC24-1105-13 and cancels the meeting scheduled for Tuesday, October 14, 2025.

### **Certificate of Adoption**

I, Joselyn Cabarrubia, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on October 7, 2025 by a vote of 3 in favor, opposed, and abstentions and absent. This resolution has not been amended or rescinded in any way.		
Attest:	Joselyn Cabarrubia, Secretary	10/21/25

Distribution: Commission Records Tribal Council Liaison

# LITTLE RIVER BAND OF OTTAWA INDIANS GAMING COMMISSION MEETING OPEN SESSION October 7, 2025

Gaming Commission Conference Room 2840 Orchard Highway, Suite A Manistee, MI 49660

Meeting called to order at 5:34 p.m. by Chairperson, Debra Davis

#### Present/Roll Call:

Commissioners: Alyce Giltz, Debra Davis, Joscyln Cabarrubia

Commission Staff: Kelly Maser

Others: Connie Waitner, Barb Girad, Jennifer Ryder



#### Approval of Open Session Agenda:

a) October 7, 2025

Action: D. Davis made a motion to go ahead and approve the Open Session Agenda. Seconded by A. Giltz Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### **Approval of Open Session Minutes:**

a) September 23, 2025

Action: D. Davis made a motion to approve the Open Session Minutes. Seconded by A. Giltz Roll Call: A. Giltz - Yes / J. Cabarrubia - Yes / D. Davis - Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### Old Rusiness:

None

#### **New Business:**

a) Amending the Gaming Commission 2025 Meeting Schedule – Canceling the Meeting of Tuesday, October 14, 2025

Action: D. Davis made a motion to cancel the meeting of October 14, 2025, by Gaming Commission Resolution #GC25-1007-16 amending the Gaming Commission's 2025 Meeting Schedule – Canceling the Meeting of Tuesday, October 14, 2025. Seconded by A. Giltz

Roll Call: J. Cabarrubia – Yes / D. Davis – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### **Discussion Period:**

- a) Executive Director provides an update on Gaming Commission Regulation revisions Chapter 2 Gaming Devices, Equipment, and Supplies.
- b) Executive Director provides an update on Gaming Commission Regulation revisions Chapter 11 Tribal Minimum Internal Controls.
- c) Executive Director inquires of the Tribal Council liaison what the specific revisions have been made to the Gross Gaming Revenue Tax Ordinance #09-100-05 renaming it Net Gaming Tax Ordinance #09-100-05 as there does not appear to have been any prior work sessions on the specific ordinance. At agenda review on Monday, October 6, 2025, a Tribal Member inquired if there had been any work sessions on the revisions and it was stated that there had been, but the work session was not titled to identify it was this specific ordinance being discussed.

- d) Executive Director advised Gaming Commissioners that the appointment of Steve Parsons and Mark Jespersen are on the Tribal Council's agenda for October 8, 2025.
- e) Executive Director inquires of the Tribal Council liaison about the Internet Gaming Revenue Distribution Ordinance questioning if this ordinance included Internet Sports Betting Revenue as well.

#### **Next Gaming Commission Meeting**

b) October 21, 2025, at 5:30 p.m. unless notified otherwise

#### Adjournment of Open Session:

Action: D. Davis made a motion to adjourn the meeting at 5:52 p.m. Seconded by A. Giltz Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,

Items moved to Open Session:

a) Approval of Gaming Vendor License – Acres Manufacturing Company
Action: D. Davis made a motion to approve the license for Acres Manufacturing Company – effective date February
15, 2026 – expiration date February 15, 2028. Seconded by A. Giltz
Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION
CARRIED

b) Approval of Gaming Vendor License – LNW Gaming, Inc. d/b/a Light & Wonder Action: D. Davis made a motion to approve the license for LNW Gaming, Inc. d/b/a Light & Wonder – effective date November 15, 2025 – expiration date November 15, 2027. Seconded by A. Giltz Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

a) Approval of AML/CFT Program, Revision 6

Action: D. Davis made a motion to approve the AML/CFT Program, Revision 6. Seconded by A. Giltz

Roll Call: A. Giltz – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION

CARRIED





# Little River Band of Ottawa Indians Gaming Commission

2840 Orchard Highway Suite "A"
Manistee, MI 49660
Tel: (231) 723-7755 \* Fax: (231) 723-7788

# Gaming Commission Resolution #GC25-1021-17

Approval of Gaming Commission Regular Meeting Schedule for 2026

WHEREAS, the Tribe's status as a federally recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C.§ 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, the Gaming Commission's By-Laws – Section 4.01 (c) requires the Gaming Commission to establish a schedule for its regular meetings for each calendar year by no later than the last regular meeting of the preceding year and that schedule be posted in all Tribal government buildings.

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves their 2026 Regular Meeting Schedule continuing with the protocol of if there are no agenda items, the meetings will be canceled by the Chairperson as a financially responsible action.

Gaming Commission Resolution #GC25-1021-17 Approval of Gaming Commission Regular Meeting Schedule for 2026 Page Two

# **Certificate of Adoption**

Josellyn Cabarrubia, Secretary

I, Joselyn Cabarrubia, Secretary of the Gaming Commission do hereby certify that this resolution was adopted on October 21, 2025, by a vote of <u>3</u> in favor, <u>opposed</u>, and <u>abstentions and <u>absent</u>. This resolution has not been amended or rescinded in any way.</u>

Attest:

Distribution: Commission Records Tribal Council

# Little River Band of Ottawa Indians Gaming Commission Meeting Schedule for 2026

All meetings are held in the conference room at the Gaming Commission Office located at 2840 Orchard Highway, Suite "A". The open session portion of the Gaming Commission meetings generally begins at 5:30 p.m., but this is subject to change. Please call 723-7755 to confirm the open session meeting time.

To participate in a Gaming Commission Meeting via teleconference:

Dial in Number: 1-425-650-1654

Conference Code: 275229

January 6, 2026	July 7, 2026
January 13, 2026	July 14, 2026
January 20, 2026	July 21, 2026
January 27, 2026	July 28, 2026
February 3, 2026	August 4, 2026
February 10, 2026	August 11, 2026
February 17, 2026	August 18, 2026
February 24, 2026	August 25, 2026
March 3, 2026	September 1, 2026
March 10, 2026	September 8, 2026
March 17, 2026	September 15, 2026
March 24, 2026	September 22, 2026
April 7, 2026	October 6, 2026
April 14, 2026	October 13, 2026
April 21, 2026	October 20, 2026
April 28, 2026	October 27, 2026
May 5, 2026	November 3, 2026
May 12, 2026	November 10, 2026
May 19, 2026	November 17, 2026
May 26, 2026	November 24, 2026
June 2, 2026	December 1, 2026
June 9, 2026	December 8, 2026
June 16, 2026	December 15, 2026
June 23, 2026	December 22, 2026

#### **Gaming Commissioners**

Debra Davis, Chairperson Joselyn Cabarrubia, Secretary Alyce Giltz, Commissioner

# LITTLE RIVER BAND OF OTTAWA INDIANS GAMING COMMISSION MEETING OPEN SESSION October 21, 2025

Gaming Commission Conference Room 2840 Orchard Highway, Suite A Manistee, MI 49660



Meeting called to order at 5:33 p.m. by Chairperson, Debra Davis

#### Present/Roll Call:

Commissioners: Alyce Giltz, Debra Davis, Joscyln Cabarrubia

Commission Staff: Kelly Maser, Erford Edmondson Others: Lee Ivinson, Dustin Hart, Julie Wolfe

#### Approval of Open Session Agenda:

a) October 21, 2025

Action: D. Davis made a motion to approve the Open Session Agenda. Seconded by J. Cabarrubia

Roll Call: D. Davis - Yes / A. Giltz - Yes / J. Cabarrubia - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### **Approval of Open Session Minutes:**

a) October 7, 2025

Action: D. Davis made a motion to approve the Open Session Minutes for October 7, 2025. Seconded by J. Cabarrubia

Roll Call: A. Giltz - Yes / J. Cabarrubia - Yes / D. Davis - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### Old Business:

None

#### **New Business:**

a) Approval of Gaming Commission Regular Meeting Schedule for 2026

Action: D. Davis made a motion to approved Gaming Commission Resolution #GC25-1021-17 — Approving the Gaming Commission Regular Meeting Schedule for 2026. Seconded by J. Cabarrubia

Roll Call: J. Cabarrubia - Yes / D. Davis - Yes / A. Giltz - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

#### **Discussion Period:**

- a) Executive Director provides an update on Gaming Commission Regulation revisions Chapter 2 Gaming Devices, Equipment, and Supplies. LRCR Director of Compliance provided an update on their feedback and when it can be expected to be received by the Gaming Commission.
- b) Executive Director provides an update on Gaming Commission Regulation revisions Chapter 11 Tribal Minimum Internal Controls. LRCR Director of Compliance provided an update on their feedback and when it can be expected to be received by the Gaming Commission.
- c) Executive Director shares with those in attendance that Steve Parsons and Mark Jespersen were not appointed to the Gaming Commission. Vote of 5-4.
- d) Executive Director provides an update to the Gaming Commission that she sent a request (on behalf of the Gaming Commission) to the Tribal Council Speaker on October 15, 2025, as requested by the Chairperson and no response has been received a response to date. Request for related to a

- contract that requires a legal review and asking who the contract should be sent to. The Tribal Council liaison indicated that she would inquire of the Tribal Council Speaker via email.
- e) Executive Director inquired of the Tribal Council liaison when the Net Gaming Tax Ordinance (as approved by Tribal Council) would be posted for public comment because as of Monday, October 20, 2025, the ordinance was not posted online. The Tribal Council liaison indicated that she would investigate it because it should have already been posted.
- f) Gaming Commission Compliance Manager advises that the annual machine testing has been completed.
- g) Executive Director provides update from the Michigan Gaming Control Board (MGCB) on the draft audit report that we are awaiting. Last communication from the MGCB indicated we would receive the draft report in the fall of 2025 and now they are indicating it will be in the first quarter of 2026 due to additional projects that they were assigned.
- h) Tribal Council liaison inquired of the Gaming Commission if they had considered a contract with legal counsel for more than a one-year term [not exact]. The Executive Director advises that prior contracts had been for two-year terms. There was discussion of suggesting a four-year term.

#### **Next Gaming Commission Meeting**

a) October 28, 2025, at 5:30 p.m. unless notified otherwise

#### Adjournment of Open Session:

Action: D. Davis made a motion for the adjournment 5:48 p.m. Seconded by A. Giltz Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,

Joseph Caharruhia, Secretary

Items moved to Open Session:

a) Approval of Table Games Department Procedure, Revision 4

Action: D. Davis made a motion to approve the Table Games Department Procedure, Revision 4. Seconded by A. Giltz

Roll Call: J. Cabarrubia - Yes / A. Giltz - Yes / D. Davis - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

b) Approval of Gaming Vendor License - SUZOHAPP Gaming Solutions, Inc.

Action: D. Davis made a motion to approve the license for SUZOHAPP Gaming Solutions, Inc. Seconded by J. Cabarrubia

Roll Call: D. Davis - Yes / J. Cabarrubia - Yes / A. Giltz - Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED





## **Gaming Commission**

2840 Orchard Hwy., Suite "A"
Manistee, MI 49660
Tel: (231) 723-7755 • Fax: (231) 723-7788

# Gaming Commission Resolution #GC25-1028-18

Approval of Revised Gaming Commission Regulation #R400-04:GC-07 - Chapter 7 - Employee (Key and Primary Management Official) Licensing

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C.§ 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures of the Gaming Commission and its staff; and

WHEREAS, Gaming Commission Regulation #R400-04:GC-07 - Chapter 7 - Employee (Key and Primary Management Official) Licensing was revised to better serve the regulatory function of the Gaming Commission.

Gaming Commission Resolution #GC25-1028-18 Approval of Revised Gaming Commission Regulation #R400-04:GC-07 – Chapter 7 – Employee (Key and Primary Management Official) Licensing Page Two

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves the revised Gaming Commission Regulation – Chapter 7 – Employee (Key and Primary Management Official) Licensing.

### Certificate of Adoption

I, Joscyln Cabarrubia, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on October 28, 2025 by a vote of 3 in favor, 0 opposed, and abstentions and absent. This resolution has not been amended or rescinded in any way.

Attest:

Distribution: Commission Records
Tribal Council Liaison